



It's time to apply for the University-wide Child Care Scholarship!

Open July 16 through August 13, 2014

The next scholarship cycle applies to the period July 1, 2014, through June 30, 2015. People who receive an award will be able to claim eligible child care payments made during this period.

Please note the following:

- This application will be hosted online on PeopleSoft. It will be open on **July 16 through August 13**. Please login to PeopleSoft with your HUID and PIN, navigate to Self-Service and select "Childcare Scholarship App"
 - The application must be **submitted online by 11:59PM on August 13, 2014** and your supporting documentation must be **postmarked by August 13, 2014**.
 - This is the only time we will accept applications for this cycle for those hired before 7/31/2014.
 - A smaller second round will be available only to those hired after 8/1/2014 through early September.
 - In order to be eligible for a child care scholarship the following **five criteria must be met**. Only one application will be processed per family.
 1. **YOU must** be on a regular Harvard payroll, working 17.5 hours or more per week, and eligible for benefits; AND
 2. **YOU must** be in one of the following positions:
 - Administrative and Professional (exempt) Staff (paycode PFX, employee class A)
 - Non-Union, non-exempt support staff (paycode PON, employee class A/S)
 - Other Academic/Research or Teaching faculty (paycode MFC, employee class O)
 - Ladder faculty with children aged over 6 years (paycode MFC, employee class J/F)
 - Employee Postdoctoral Fellow (paycode MIP, employee class Y)
 - Stipendee Postdoctoral Fellow (paycode MEP, employee class Z) ; AND
 3. **YOU will have** child care expenses for one or more children aged under 13 (born after September 1, 2001) during the scholarship cycle (7/1/2014 – 6/30/2015).
- AND
4. If you have a spouse/qualified domestic partner, **s/he must** be currently, formally occupied for at least 15 hours per week. Documentation of employment, formal volunteer position, or student status will need to be provided.
Disability (or caring for a disabled person) also qualifies.
- AND
5. **Your household will have** an adjusted gross household income under \$130,000 for a single-child family
 - Office of Work/Life staff make the following adjustments to your total gross household income projected for the period of 7/1/2014 – 6/30/2015:
 - Single parent household: \$10,000 is subtracted
 - More than 2 children under 13: \$10,000 is subtracted for each additional child after the first one and up to the fourth child

More information can be found on HARVie including a short audio presentation on the whole child care scholarships program and an extensive FAQ with a program timeline. Questions, please email childcare_scholarships@harvard.edu