



As the weather gets cooler outside, please review the following tips on how to keep warm. Please note that the heat is available from September 15th – June 15th, and **operates based on the outside air temperature and the Harvard University Sustainability Office guidelines. This means there will be period of time during the next few weeks/month the heat will be turning off and on as it tends to get cool at night and warmer in the day.**



ADJUSTING THE HEAT. Each room has a heat knob that can be used to regulate the amount of heat you feel. It is typically white and located near your window (attached to the front of the radiator). To increase the heat while the system is running, make sure your heat knob is turned on a higher setting. These knobs are also located in the common kitchens, bathrooms, and the hallways. They operate the same.

MOVE ITEMS AWAY FROM HEAT SOURCE. Keep radiators and baseboards free of debris and do not block heat sources with furniture. This will allow heat to enter the room and circulate.

SECURE ALL STORM AND REGULAR WINDOWS. Please make sure that your storm windows (pane of glass on the other side of the screen) and your regular window are closed tightly. You may also want to shut all blinds/shades at night to keep warm air in and

to keep the cold from radiating off the glass.

REMEMBER TO DRESS ACCORDINGLY INDOORS AND OUT! As you have already seen, we can experience the full spectrum of weather in the matter of days. Please be prepared for the cold inside with warm sheets & bedding, sweaters, throw blankets, heavy bathrobe, etc. Also, it's just as important to dress accordingly outside – hats, gloves, winter/rain boots, and a winter coat are must this as we transition from autumn to winter.

To find out more about average local weather conditions, please visit <http://www.weather.com/weather/wxclimatology/monthly/graph/02138>.

